

Ontario Christian Daycare Tuition Information 2009-10

Club IMPACT Program - Integrity Mission Praise Accountability Commitment Trust

Welcome to The Ontario Christian extended care program, called: Club **IMPACT**...it is a before and after school care ministry which is available exclusively for OCS students in grades K-6 who are currently enrolled at the OCS Elementary Campus. Our mission statement is to "Be a Living Sacrifice and Love One Another Through Selfless Love," Romans 12:1-21

Our purpose is to **IMPACT** the lives of your children by providing a safe and loving environment by showing our own walk with Christ; and exemplifying empathy through biblical teachings, values, and promoting an individual relationship with Jesus Christ.

In addition to holding our students accountable, all of our childcare teachers and aides have been asked to submit a Statement of Faith. Furthermore, all childcare teachers have also completed at least 12 units in Early Childhood Education or related college courses, have experience working with children and are certified in first aid and CPR.

Through our God given gifts and talents, we are not only able to provide a safe and loving atmosphere, but also offer assistance in homework, provide a playtime, organized games, crafts, and movie days. We also have daily devotional time and prayer at check-in and at snack time.

We look forward to working with you and your child, and having an **IMPACT** in God's plan for our lives.

Club IMPACT Information

Registration and Admission

A contract and registration forms are required for each student entering our program. There is a (2) two week registration fee for fall. Additional T-shirts are available for purchase at \$12.00 each. Registration will become official when Contract and Admission Forms are completed.

Student Safety – Signing In and Out Procedures and Requirements:

We require that you escort your child to daycare, and sign them in and out. We will only release a student(s) to an authorized parent(s) or guardian(s), please be prepared to present your pictured ID at time of pick-up. Prewritten authorization is needed for someone that is not on your pre-designated pick-up list.

Sick Children/Medication Release Form

If your child is sick, the parent(s) will be called to have your child picked up as soon as possible. Over the counter or prescribed medications may be given to your child if the parent fills out a medication release form. All medication must be in its' original medication container and the correct dosage printed on the medication container.

Safety and Security- Safety is our first priority. We require that all students attending Club **IMPACT** wear their purple Club t-shirt as part of our uniform requirement. We also use a computerized management system to check-in and checkout your child. Only those who are pre-authorized to utilize this system will be able to access this program to check-in and pick-up your child (ren). Please be prepared to show a pictured ID when picking-up your child (ren).

Homework Club – We do provide supervision and a quiet room for your child to work on homework. Homework Club is held Monday through Thursday. Homework is strictly voluntary, and we do not require or assume responsibility for tutoring any child.

Snacks –We provide a variety of nutritious snack every afternoon by 4:15 pm.

Supervised Free Play- We provide a safe and loving atmosphere. Children have access to playground equipment and a variety of indoor board games.

Club IMPACT Hours

Before School

Monday through Friday, we open 6:30 am, and the students are dismissed at 8:00 am to a supervised playground.

After School

Monday through Friday, Club IMPACT opens at 2:50 pm, and closes at 6:30 pm sharp.

* Late fees are \$5.00 per each five minutes or any part thereof, starting at 6:31 pm. *Excessive late pick-ups will result in a conference with the program director.

Drop-in Daycare

Drop-in daycare is available in case of an emergency. Please be sure to call in advance and fill-out an Emergency/Authorized Persons Form, available in the front office, or in our schools web site, www.ocschools.org, under *Student Life*.

Minimum Days

Daycare starts at 12:00 p.m. Students not picked-up from the pick-up line are required to sign-in into daycare. A one hour minimum will be charged.

Teacher-in Service Days and School Holidays

Club **IMPACT** will offer daycare on certain teacher-in-service days and school holidays. Please refer to the Daycare schedule for further information.

Summer Camp Program

Our Summer Camp program includes a variety of field trips and activities. A first week's deposit is required at time of registration; this includes camp T-shirt for first-time campers only. Registration begins in March.

Tuition Program Options and Contract Information

Tuition is based on 40 weeks of school. You can either make monthly Payments, or sign-up for **Automatic Payment Plan**. Monthly rates are based on 10 month billing cycle during the school year. Late enrollments will be prorated for the remaining school year. Monthly Automatic Payment Plan will begin in September.

- A. Tuition is due on the **first day of the month** that your child attends Daycare.
- B. Your account will be considered delinquent in your payment is not received within 10 business days of the billing date. All daycare accounts are subject to a *\$25.00 late fee.
- C. Aging accounts that go beyond 30-days will be submitted to Mrs. Ellie Begley, Business Manager, at the high school campus. All outstanding daycare fees will be added to your child's tuition account.
- D. Your child will not be able to attend our program, until the balance is paid-in-full. Recurring incidents will lead to loss of privileges in utilizing our program.

Club IMPACT Tardy Policy:

Daycare is open Monday thru Friday from 6:30 am to 8:00 am and from 2:50 pm to 6:30 pm sharp. * Late fees are \$5.00 per each five minutes or any part thereof, starting at 6:31 pm. *Excessive late pick-ups may result in a conference with the program director, or the loss of utilizing our program.

Drop-in or Weekly Rates:

- a) Drop-in or Occasional Extended Care: \$6.00 per hour, or any part of that hour.
- b) AM ONLY- Before School Only: \$35.00 per week ~ From 6:30am to 8:00 am.
- c) PM ONLY- After School Only: \$55.00 per week. ~ From 3:00 pm to 6:30 pm.
- d) AM/PM – Before and After School: \$60.00 per week. ~ From 6:30 am to 8:00am & 3:00 pm to 6:30 pm.

Club IMPACT Enrollment Form and Contract Options

One form per student please:

STUDENTS NAME: (last)

(first)

(grade)

Select One Option ONLY.

Check One:	<u>Weekly Option's</u>	Weekly Rates:
	Drop-In	\$6.00 PR HR.
	AM Only	\$35.00 per WK.
	PM Only	\$55.00 per WK.
	AM/PM	\$60.00 per WK.

Check One:	<u>Auto Pay ONLY</u>	<u>Monthly Plan</u>	10 Month Plan
		AM Only	\$140.00
		PM Only	\$220.00
		AM/PM	\$240.00

Sponsor(s):

Mr., Mrs., Mr./Mrs., Ms.

Address: _____

City: _____

Email: _____

Home Phone: _____

M-Work Phone: _____

M-Cell Phone: _____

M-Cell Phone: _____

D-Work Phone: _____

D-Cell Phone: _____

D-Cell Phone: _____

Family Doctor: _____

Family Dentist: _____

Family Hospital: _____

Name's of Authorized and Emergency Persons

Phone Numbers

Home:

Work:

Cell:

Home:	Work:	Cell:

Non-Authorized Persons'

It is the sponsor's responsibility to provide "completely" all necessary information on this form.

It is also the sponsor's responsibility to assign, delete, and maintain only those names which are listed.

Any changes made to this form can only be made by the sponsor. In addition, these request must be Submitted in writing by the sponsor only.

Please note that your child will be ONLY RELEASED to the Sponsor, Co-Sponsor, and Authorized Pick-Up Persons on this Form. NO EXCEPTIONS, PLEASE BE PREPARED TO SHOW A VALID PICTURED ID.

Parents Signature: _____

Date: _____

Please return the enrollment form and Automatic Payment Plan to Mr. Miranda in the Elementary School Office.