



# Ontario Christian Schools

*Growing Christian Leaders*

July 27, 2011

Dear Parents and Students (K-12),

We are excited to have you and your family as a part of the Ontario Christian School community for the coming school year! I am looking forward to meeting you as I seek to serve the needs of Ontario Christian Schools as superintendent. My family and I arrived at the end of June, and we are eagerly anticipating having our two children enrolled at OC this fall. As you also prepare for the return to school, we hope this letter will answer a few of your questions.

Please read the following information carefully. All forms and information can be found online. Please print out the forms you will need and turn in to the appropriate campus by the due date. If you are not receiving email notices, please contact the Business Office to update your email information. If you have questions, please call the appropriate school or business office.

Thank you for allowing us to serve your family. We can be effective only as we are an extension of your home and can together be partners in *Growing Christian Leaders*.

In Christ's service,

Ryan Groen  
Superintendent

Links:

- K-8 First day schedule
- K-8 supply list
- K-8 Lunch order form
- K-8 milk order form
- 9-12 milk order form
- Ontario Christian School Calendar for 2011 – 2012

## **INFORMATION FOR ALL GRADES**

### **FIRST DAY**

The first day of school is Tuesday, September 6, 2011. Yes, there will be bus transportation this first day.

For kindergarten, we ask parents to take your student to visit the classroom and teacher for a short time between 8:15 and noon. This will allow your student to know where to go, who will be the teacher, and be excited about the coming learning experiences.

Elementary students in grades 1-6 should report to the classroom for a half day, from 8:10 – noon. Teachers will be available to show students where to go. **For your information, class lists will be posted on the website and the elementary office door after 3 p.m. on Friday, September 3.**

Parents are asked to join the middle school students in grades 7-8 at the times indicated. These meetings will be held in the multipurpose room and last about half an hour. This will give you and your child an opportunity to meet the teacher, become acquainted with the classroom and location, and have the information you need to have a happy and successful year.

At the high school level all freshmen and 10<sup>th</sup> – 12<sup>th</sup> grade students NEW to Ontario Christian High school should report to the chapel at 8:00 am on Tuesday, September 6. This will be an orientation with an opportunity to meet other students, your teachers, become familiar with the campus, run through your schedule, and take individual student pictures. Students must be in uniform. Lunch will be provided. The day will end between noon and 12:30.

**IMPORTANT HIGH SCHOOL INFORMATION:** Pictures for returning high school students will be taken on Tuesday, September 6 starting at 12:30 in the chapel. Students must be in uniform to have their picture taken.

### **REGULAR SCHOOL BEGINS**

The first full day of school is Wednesday, September 7. The regular daily schedule is as follows:

- Kindergarten through grade eight meets from 8:10 a.m. to 2:50 p.m. every school day.
- The part-time kindergarten meets from 8:10 am to 2:50 pm only on each Tuesday, Wednesday, and Thursday.
- High school students in grades 9-12 attend classes from 8:00 a.m. to 2:50 p.m.

### **SCHOOL LUNCHES**

Lunch will be available at both campuses beginning this first full day on Wednesday, September 7, for a small charge. Students may bring their own lunches. Lunch order forms and a milk order form for elementary and middle school students can be found online. The school contracts with Manna Foods for hot lunch that can be preordered or purchased ala carte (grades 3-8). The preordered lunches include a beverage of milk, water or a juice box. Please turn in lunch orders by August 19. The school also provides for separate milk orders on a yearly basis.

High school students may bring their own lunches or purchase lunches from the Snack Shack on a day-to-day basis. The student may complete the enclosed form to order milk orders on a yearly basis. Lunch will be provided for freshmen and new high school students on Tuesday, September 6.

## **TRANSPORTATION**

Bus transportation is available for all students, kindergarten through twelve.

An email will be sent out in early August with bus information (bus numbers, designated locations and times of pick up and drop off).

If you registered after July 8, your name may not appear on the transportation list. If you have any questions, please contact Cathy Schmeling, Transportation Director, at (909) 208-8312 for your route times and locations.

Transportation will be available the first half day, both to and from school, on Tuesday, September 6.

For families outside of the normal bus route range and desiring to carpool, please call Cathy Schmeling at (909) 983-1474, if you need assistance with finding families in your neighborhood.

For parents driving the student to or from the elementary (K-6) and middle schools (7-8), parents should drop-off and pickup students at the Euclid Avenue school entrance. When heading north, note that the first school driveway is an exit only. The second driveway is both an entrance and an exit. This is used as an entrance for those with students in the preschool program and kindergarten through eight (last name begins with P-Z). The third driveway is an entrance only and is used for those with students in grades kindergarten through eight (last name begins with A-O).

For parents driving the student to or from the high school, please enter at the west driveway on Philadelphia Street and exit at the east driveway. Please note that the lanes closest to the building are reserved for buses only. Student parking is available with assigned parking places. The parking fee is \$45 per year. Seniors and juniors receive parking assignments before other students. Parking permits will be mailed out to seniors and juniors with their schedules or it can be picked up in the high school office.

## **REQUIREMENTS REGARDING IMMUNIZATIONS AND PHYSICALS**

According to California Statute, students enrolling in a California school must present documentation that immunization and current health requirements have been met. California law requires a health examination on school entry. Proof of immunization and current physical must be in the school office before the student may attend classes.

A summary of **immunization requirements** is as follows:

- Kindergarten and above: (5) DTP, (4) Polio, (3) Hep B, (2) MMR, (1) Varicella
- Grade seven and above: (3) Hep B, (2) MMR, Td Booster, as well as recent Tdap

## **SUPPLY LIST**

A school supply list for grades Kindergarten through eight is listed online. On the first day of school the individual teacher will give students in high school information on supplies needed.

## **STUDENT DRESS**

Dennis uniforms are required **including the first day of school**. For locations and prices, please call Dennis Uniforms at (714) 637-8928. Orders can be placed on-line at [www.dennisuniform.com](http://www.dennisuniform.com). Our

school code is: ANOOPC. Telephone orders must be placed on the national customer service number: (800) 854-6951.

Day Care students will be required to wear a special T-shirt that will be available from the Day Care office.

## **FINANCES**

Tuition Coupon Books have been mailed to your home. All tuition and fees must be current before your student may begin classes. Please call Cathy Hough, Tuition Specialist, at (909) 983-4644, if you have any questions.

## **FAMILY DIRECTORY**

The Family Directory provides valuable information on family names, addresses, telephone numbers, and staff. We plan on having these ready by mid October. We are entering the information during the summer. Please let the school office know if there are any changes in your address or telephone number.

## **“OC CAMPUS CONNECTION” and “KNIGHTLINE”**

As parents, your chief source of information from the school about student programs, events, and activities is the “OC Campus Connection.” The link to the “OC Campus Connection” is emailed to parents, generally on Monday of each week. A copy is made available for all on the school’s website: [ocschools.org](http://ocschools.org). Printed copies are also available at each school office. Please make sure we have your correct email address.

The “KnightLine” is designed to describe programs and events for parents, grandparents, alumni, and friends of the school. This is published approximately four times per year and is mailed. The KnightLine will also be on our website.

Teachers of elementary grades usually send home a letter on class activities each week.

## **SCHOOL CALENDAR**

A general school calendar for 2011 – 2012 is online. A detailed school calendar is available at our website: [ocschools.org](http://ocschools.org). Check under “News and Events.”

## **VOLUNTEERS IN PARTNERSHIP**

Take the opportunity to get involved in the school programs and offerings. Join Volunteers in Partnership on September 6 at 8:45am for a meet and greet on the elementary campus. For information, please call Pattie Bassi at 909-983-1010.

## **ATHLETIC BOOSTERS CLUB**

The Athletic Boosters Club invites Ontario Christian parents, alumni, and friends to join our organization and get involved in the support of OC athletics. At the monthly meetings, club members hear first hand reports from our head coaches and athletic directors, plan various fundraisers, order Knight apparel and concessions to sell, and eagerly seek to enhance and equip high school and middle school athletics. For club information, please call Larry Vanden Berge, Boosters Club President, at (909) 996-2382, or David Parkes, Athletic Director, at (909) 984-1756. The next meeting is scheduled for Monday, August 22, at 7:00 p.m. in the high school library.

## **PARENTS' ASSOCIATION**

All parents are invited to join the Ontario Christian Parents' Association (OCPA). OCPA provides financial assistance for special classroom and school projects, encourages staff appreciation, and provides support for parent assemblies and meetings. The Parents' Association coordinates the "room parents" program for the elementary grades. Please fill out a Room Parent Form and return to the elementary campus by August 26. If you have questions regarding being a "room parent" please contact Pattie Bassi at (909) 983-1010. For more information on the OCPA, please contact Mrs. Sandy Mooneyhan, President of the OCPA, at (909) 717-7187.

## **MOMS' IN TOUCH**

All parents are invited to join "Moms' In Touch." This group is dedicated to praying on a weekly basis for the school, the school community, and the special issues that arise. For information, please call Mrs. Diane Rubalcava (909) 730-1806 at the high school and Mrs. Sue Luis (909) 628-6569 at the elementary school.

## **SUBSTITUTES**

Our principals are preparing a list of those who can serve as substitute teachers. If you would like information on this opportunity, please call Mr. Keith Lucas for elementary (983-1010), Mr. Bob DeGroot for middle school (983-1671), and Mr. Tim Hoekstra for high school (984-1756).

## **INFORMATION FOR KINDERGARTEN THROUGH GRADE SIX**

### **KINDERGARTEN PARENT CLASS**

All parents with a student entering kindergarten are required to attend a parent workshop. This helps us ensure that this will be a successful school year. Information will include characteristics of the kindergarten child, home and school communication, and parent guidance. Please call Cory Overstreet at the business office (909) 983-4644 to sign-up.

### **EXTENDED CARE**

Care for students in kindergarten through grade six is offered at the elementary campus before and after school. Before school care is offered from 6:30-8:00 a.m. After school care is called "Club Impact" and is offered from the close of school until 6:30 p.m. To register, please click on the link:

<http://www.ocschools.org/clubimpactregistration.cfm>

Day Care will begin Wednesday, September 7. Extended care students will be required to wear a special extended care T-shirt. Details are available at the schools website, or call Mr. Tony Miranda, Daycare Director, for additional information (983-1010, ext 503).

## **MIDDLE SCHOOL AND HIGH SCHOOL**

### **SCHEDULES**

A tentative schedule for returning high school students will be mailed mid August. Information regarding schedule changes will be included in the mailing. Returning high school students will receive their actual schedules on the first full day of school.

Students new to high school will receive their schedules on their first day orientation.

All middle school students will receive their schedules and locker assignments on the first half-day of school.

### **PHYSICAL EDUCATION CLOTHES**

Special uniforms are required for physical education classes for students in grades seven through twelve. One set is provided to a student new to OCS at no charge. Additional sets may be purchased from the physical education department at a cost of \$25 per set of shirt (\$10) and shorts (\$15).

### **ATHLETIC PARTICIPATION AND PHYSICALS**

Fall sports for middle school include girl's volleyball and boy's flag football. Information will be given on practice times and other information shortly after school begins. Please contact the middle school for more information at 983-1671.

Fall sports for high school include football, boys and girls cross-country, girls volleyball, girls tennis, and cheerleading. Go to [www.ocschools.org/athletics.cfm](http://www.ocschools.org/athletics.cfm) for additional information regarding the OCHS athletic program.

It is required that all students playing on a middle or high school athletic team must have a sports physical. The physical must be dated after May 14, 2011, but completed before participating in practice or competition.

Ontario Christian will not be offering sports physicals this year. Please make arrangements for a sports physical with your own family physician. There is not a school or CIF standardized form for your doctor to complete, but the school does have our own school forms available for students to pick up before their appointment. The athletic physical is good for one school year. Please turn in the completed physical form to the coach on the first day of practice.